

CALICO RISK ASSESSMENT



Job / Task Assessed:	COVID-19 – Whitworth Care Trust	Area:	Barley View Care Home	Assessor:	Gemma Dailey/Jane Williamson
Person assessed (if any):		Date:	16/03/2020	Job Number:	

Hazard <i>What is the potential for harm?</i>	Hazardous Event <i>How could the harm be realised?</i>	Risk Assessment			Who is Affected	Controls Measures <i>What are the current controls? How can the risk be reduced further?</i>	Residual Risk Rating
		Likelihood (A)	Harm (B)	Risk Rating (C)			
Threat of COVID-19 virus infecting residents/staff	Current pandemic. Localised infection	5	5	25	Residents, staff, visitors	<ul style="list-style-type: none"> - Reduced access to the building to all apart from critical health visits (19/03/2020) - Follow guidance from the Department of Health - Increased priority of cleaning by housekeeping team - Any visitors asked to use hand sanitiser and limit their visit - Order in bulk cleaning supplies and home medicines - ANP to conduct assessment by telephone. Only essential health visitors allowed in the building. Any meetings/assessments need to be conducted in the reception meeting room and access not permitted to the households. If personal examination needed, then the health professional to be allowed access to and from for a limited time to the residents room only. 	15
COVID-19 infects a resident and threatens to infect other residents	Symptoms including - cough - fever -shortness of breath. Risk of infecting other residents and staff	3	5	15	Residents, staff, visitors	<ul style="list-style-type: none"> - Ban public access to the building - Isolate resident in room (if not possible keep 2m away from any other persons and wipe down surfaces they come into contact with) - Record symptoms and observe (pulse rate, temp etc) and contact 111 - Staff to wear full PPE when delivering personal care to resident - Follow advice from the department of health and GP/ANP - Keep staff and resident cohorts separate on each floor - Meals delivered to room in full PPE - Daily observations of all residents twice a day, to check no fever (38C and above). - All residents to wash hands, or be supported to have their hands washed before all meals - Swabs for staff and residents. 	10
Reduced staffing due to sickness	<ul style="list-style-type: none"> - Reduction of staff on floors - Increased risk to residents wellbeing - Remaining staff experience increased stress 	4	4	16	Residents, staff	<ul style="list-style-type: none"> - Staff temperature to be taken at the start of every shift. - Cover with bank staff/other permanent staff where possible - Management to provide additional support and cover extra hours - Create a volunteer pool with support from the Calico Group for extra resource - Staffing levels reviewed daily - Minimum level of staff should be 2 on each floor plus one delivering meds (day) - Personal care to be essential (no showers/baths) - Prioritise cleaning for infection prevention on the housekeeping team, night staff to assist with laundry - Uniform changed on arrival and washed on site. Provision of washable shoes. - Angela/Gemma to check off rota on a day to day basis - Office staff to show social distancing and operate a rota for maximum of 3 people in the office at anytime. GD and JW to work from home when service need allows. 	12
Recruitment process for cover staff/volunteers is compromised	<ul style="list-style-type: none"> - Cover staff/volunteers not having current DBS checks - Risk of criminal activity 	3	3	9	Residents, Staff	<ul style="list-style-type: none"> - Do adult1st checks on all new applicants/volunteers - Attempt to use staff/volunteers who have a copy of a recent DBS, even though it may not have been done by Whitworth Care/Calico - Utilise staff/volunteers from the Calico Group who's manager can provide a ready reference for their suitability 	6
	- Reduced levels of	4	3	12		- Request additional supplies over and above normal ordering levels, whilst still an option	

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Resource supply chain is disrupted or broken	hygiene, medicines and food stocks				Residents, staff	<ul style="list-style-type: none"> - Monitor stock levels daily - Reduce meal complexity- offer simple meals that require less ingredients - Procure additional suppliers 	6
Health professionals are unable to offer support at required levels	- Risk to residents wellbeing	2	4	8	Residents	<ul style="list-style-type: none"> - Contact telemeds and 111 for support and follow their guidance - Isolate ill residents to reduce the risk of transmission - Zoom video consultations with health professionals - Outdoor socially distanced meetings with health professionals if no other options 	6
Business budgets are negatively impacted	<ul style="list-style-type: none"> - Inability to fill void rooms due to access restrictions - Increase in spend to cover large orders - Residents pass away and reputation is impacted 	5	4	20	Staff, residents, Calico group, contractors	<ul style="list-style-type: none"> - Currently operating at budgeted safe level of 26 occupied rooms - Ensure safety of residents as upmost priority to best avoid deaths/illness - Follow control measures for reputational impact (below) - Request financial support from the Calico Group - Only spend on necessary items - Applied and successful with LCC Covid funding 	12
The reputation of the business is negatively impacted	<ul style="list-style-type: none"> - Concerns are not effectively dealt with - Communication is not effective - Safety of residents is compromised - Lack of future enquiries and newcomers - Current customers move their relative out due to concerns 	3	5	15	Staff, residents, potential customers, Calico group, contractors	<ul style="list-style-type: none"> - Ensure communication is effective and reaches the right people at the right time. - Attempt to deal with concerns as effectively/swiftly as possible. - Create a standard response to FAQs - Direct people to the website for regular updates - Follow all control measures to best ensure residents safety - Update facebook/website and email staff regularly - Zoom Family meetings - Barley Buzz 	10

Providing the recommendations are followed and the training and instructions provided then the risks can be reduced to acceptable levels.

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PPE REQUIRED FOR TASK (tick/complete as appropriate – Refer to Control Measures over page making specific)



Hard Hat		Ear Protection		Welding Helmet	
Safety Footwear		Goggles		Respirator (Type)	(minimum FFP2)
High Vis Vest		Overalls		Gloves (enter type)	
Gas Welding Goggles		Safety Spectacles		Other (specify type)	

Col (A) - Likelihood of Injury or Hazard	Col (B) - Severity of Injury or Hazard	Who Could Be Affected
1. Improbable - (Extremely Unlikely To Occur)	1. Minor (No First Aid Required)	Operators
2. Remote (Small Chance Of Occurring)	2. Harmful (Minor First Aid Required)	Maintenance / Quality
3. Occasional (Could Occur Sometime)	3. Critical (Serious Fractures, Burns, L.T.A.)	Contractors
4. Probable (Unsurprised If It Happened)	4. Severe (Amputations, Loss Of Eyesight)	Visitors
5. Frequent (Almost Certain To Happen)	5. Catastrophic (Fatality, Explosions Etc)	Special Cases (Pregnant Worker/Young People Under 18)



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Persons affected by this Risk Assessment – Have been instructed and understand the contents of this risk assessment and associated documentation, by signing below you are accepting that all the associated hazards and risk involved with this work activity have been assessed and will abide to the control measures detailed within.

Print Name:	Sign:	Trade / Occupation:	Date:
Updated 19/05/20			

Overall Risk Rating:	Date of Next Review:
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